# Kensington®

# VeriMark™ Guard Setup Guide

Kensington takes pride in making our comprehensive installation guides easy to follow with simple illustrations and step-by-step instructions. This guide will walk you through setup and help you get to know your VeriMark<sup>™</sup> Guard.

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Please update operating system (Windows 10, Chrome OS and macOS) before setting up Verimark<sup>™</sup> Guard. If using an online service for WebAuthn make sure you use the latest browser version for (Edge, Chrome, Safari and Firefox.)

### VeriMark<sup>™</sup> Guard OKTA Setup Guide

#### 1. Select Sign in icon to login your account



2. Key in your username and password then click Sign in

Sign In				
Username				
Please enter a username				
Password				
Remember me				
Sign In				

#### 3. Select Security item, then click Multifactor

okta	4 Get Started	Dashboard	Directory	Applications	Security	Workflow	Reports
					General		
Cat started with Okta				HealthInsight			
Get started with Okta Follow the guide for the fastest way to get set up			Authenticat	ion			
			Multifactor	]			
					Identity Pro	viders	

4. Select U2F Security key (FIDO 1.0), then change the status from Inactive to Activate

Multifactor	Factor Enrollment He
Factor Types 1 Factor En	rollment
Okta Verify	
SMS Authentication	(1) Activate
Google Authenticator 2	After configuring this factor, users signing in to Okta see that extra verifida required. If U2F is selected then the user is prompted to register a U2F compliant
U2F Security Key (FIDO 1.0)	security key to sign in to Okta. When prompted, users simply tap the gold disk or use Bluetooth security key in order to gain access.

#### 5. Select Factor Enrollment icon, then click Edit item

Factor Types Factor En	rollment 1		
Add Multifactor Policy			
Default Policy	Default Policy		2 🖉 Edit
	Description	The default policy applies in all situations if no oth applies.	ner policy
	Assigned to groups	O Everyone	
	Eligible Factors		
		Okta Verify	Optional
		U2F Security Key (FIDO 1.0)	Optional

#### 6. Click U2F Security Key (FIDO 1.0) drop down menu and select Required, then click Update Policy button.

Assign to groups			
Assign to groups			
O Everyone			
Effective factors			
Okta Verify	Optional	•	
U2F Security Key (FIDO 1.0)	Optional	*	
	Optional		
	1 Required		
	Disabled	2	
		Update Policy	Cancel

#### 7. Click My Apps item



#### 8. Select your account then click Settings

Q Launch App	A Home	•	上 Matthew -	+ Add Apps
			Settings	
			Sign out	

#### 9. Click Edit Profile

<ul> <li>Extra Verification</li> </ul>		Change Password
xtra verification increases your account Okta and other applications you use	security when signing in to	Password requirements: at least 8 characters, a lowercase letter, an uppercase letter, a number, no parts of your username. Your password cannot be any of your last 4 passwords.
Okta Verify	Enabled	
Security Key (U2F)	Disabled	<ul> <li>Forgotten Password Question</li> <li>Select a forgotten password question so you can reset your password</li> </ul>
		in case you have trouble signing in to your Okta account.

#### **10.** Key in your password the click **Verify** button

okta	
Please verify your password Password	
Verify	

11. Click Configure factor button



#### 12. Click Register Security Key button

okta				
Setup Security Key (U2F)				
<ol> <li>Make sure you have a Security Key. If already inserted, remove it now.</li> <li>If you have a Bluetooth Security Key, turn on your computer's Bluetooth.</li> </ol>				
2. Click the button below to register				
Register Security Key				

**13.** Insert your security key then click OK button on the opened window to set up your security key



**14.** Touch your security key with your enrolled finger

Windows Security	>
Continue setup	
Ö	
Touch your security key.	
Cancel	

#### **15.** Security key setup has completed

<ul> <li>Extra Verification</li> </ul>	
Extra verification increases your account se Okta and other applications you use	curity when signing in to
Okta Verify	Remove
Security Key (U2F)	Remove

## How to Remove Security Key from Your Account

#### 1. Sign in your Okta account

#### 2. Click Remove button

<ul> <li>Extra Verification</li> </ul>	
Extra verification increases your account security Okta and other applications you use	/ when signing in to
Okta Verify	Remove
Security Key (U2F)	Remove

#### **3.** Select your account then click **Settings**

Q, Launch App	A Home	<b>.</b> -	▲ Matthew -	+ Add Apps
			Settings	
			Sign out	
			L	

#### 4. Click **Remove** button to disable Security key feature

<ul> <li>Extra Verification</li> </ul>	
Extra verification increases your account security Okta and other applications you use	when signing in to
Okta Verify	Remove
Security Key (U2F)	Remove

#### 5. Click Yes button

✓ Remove Security Key (U2F)		
Are you sure you want to remove Security Key (U2F) enrollment?		
	Yes	No

#### **6.** Your Security Key has disabled

✓ Extra Verification	
Extra verification increases your account security Okta and other applications you use	when signing in to
Okta Verify	Remove
Security Key (U2F)	Set up