## Kensington®

## VeriMark<sup>™</sup> IT Setup Guide

Kensington takes pride in making our comprehensive installation guides easy to follow with simple illustrations and step-by-step instructions. This guide will walk you through setup and help you get to know your VeriMark<sup>™</sup> IT.





Please update operating system (Windows 10) before setting up Verimark. If using an online service for WebAuthn make sure you use the latest browser version (Edge, Chrome, Safari and Firefox.)

## VeriMark<sup>™</sup> IT Dashlane Setup Guide

Before we start

You must download Dashlane application for Windows from the following link. <u>https://www.dashlane.com/download</u>

**1.** To enable two-factor authentication, go to **Tools > Preferences** 

Tools	Sync	Extensions	VP		
Edit se	Edit secure note categories				
Add pa	assword	categories			
Refresh website icons					
Password History					
Password Changer					
Edit re	ceipt cate	gories			
Password Generator					
Check for updates					
Prefere	ences	Ctr	rl+O		

2. Open the Security tab, and click on the Two-Factor Authentication sub-tab and click on the lock icon at the

bottom of the window to unlock the Settings (you will be prompted to enter your Master Password), then click on the switch to **enable** two-factor authentication.



3. Choose one of the two different security levels available for two-factor authentication



**4.** Now it is time to use your two-factor **authentication app**. We are going to use Google Authenticator as example here but Microsoft Authenticator App can also be used



**5.** Tap on **Scan a Barcode** if your mobile device has a camera. If your mobile doesn't have one, choose **Enter provided key** instead.



**6.** Then, **scan** the QR bar code that is currently displayed by Dashlane with your mobile's camera, or **manually enter** your Dashlane email address and the secret key displayed above the QR code into your two-factor authentication app.

Dashlane		
Connect Dashlane and your authenticator app		
Open your mobile authenticator app (Google Authenticator, Duo Mobile, or Authy). To connect it to Dashane, you can either:		
<ul> <li>Scan the QR code with your app</li> <li>Type this secret key into your app</li> </ul>		
P5P6VZ6KEDJWP24T4I4F7MKEGH4BFRLS		
To continue, enter the code displayed in your authenticator app, or an unused backup code you saved when setting up two-factor authentication:		
I		
Next Cancel		

- 7. Enter the code generated by your app into the field provided by Dashlane. The two-factor authentication app should then start generating 6-digit codes that change every 30 seconds.
  - **8.** Dashlane will then offer you **two different** back-up solutions in case you lose your mobile device or cannot use it anymore:

Dashlane	
Provide a backup phone number in case you lose you phone. Dashlane will only use this number to text (SN security code.	ır primary IS) you a
ß	Next

- a. Choose a back-up phone number
- b. The other way of disabling two-factor authentication is to use one of the unique back-up codes you will be provided with. Use one of them (in addition to your Master Password) instead of your second factor to temporarily bypass the two-factor authentication and access your account. Note that each of back-up code can only be used once!

Dashlane As a last resort, you can use these codes to bypass or disable two-factor authentication. Please securely store them (outside of Dashlane).	
Contract of the American State of the State	~
Save as TXT	
	Done

Make sure to save these codes as a .txt document for later use.

## **10.** Adding the VeriMark Security Key

Add security key	
Choose a name for your key	
A security key enables simple and securation for Dashlane.	ire two-factor
VeriMark Guard	
	Next Cancel

**11.** If your security key was already plugged in, you will have to unplug and then plug it back in again.

Add security key				
Insert your USB security key				
If your key has a button or gold disk, tap it now.				
Finding security key	<b>()</b>			
	OK Cancel			
Windows Security	×			
Security key setup				
Set up your security key to sign in to https://www.dashlane.com as .				
This request comes from Dashlar Inc	ne, published by Dashlane USA,			
OK	Cancel			

**12.** A few seconds later, Dashlane will prompt the message below informing you that your U2F security key has been added.

Add security	key
Key added!	
Now you can use your USB security two-factor authentication for Dash	/ key to complete lane.
Done!	<b>)</b> :
	$\searrow$
	OK Cancel